## GENERAL INSTRUCTIONS - CBHE 2017 - ANNEX VI - FINANCIAL STATEMENTS

When opening the file and in order to make it work properly:

- Save the file on your desktop and save it as an "Excel Macro-Enableb Wordkbook" file.
- Please click "enable content" if requested by your system.
- Please click "activate the macros" if requested by your system.
- Go to file => option => advanced => display option for this workbook => For objects, click the "show all" option.

IMPORTANT NOTE:

- This Excel sheet is most suited to the Windows operating system using MS Office 2010.
- This Excel sheet is protected and pre-formatted, meaning that only the buttons and blue coloured fields are accessible for encoding data. TO AVOID ANY ERROR OF CALCULATION, PLEASE DO NOT COPY/PASTE DATA FROM OTHER SOURCES (DATA MUST BE ENCODED OR SELECTED VIA THE DROPDOWN MENUS) and ensure that the data encoded is correct.


## PURPOSE OF THIS TOOL

This Excel file (CBHE 2017 - ANNEX VI - FINANCIAL STATEMENTS) is a tool that has to be used for:

1) Fulfilling your reporting obligations as specified under Article I.4. and in Annex $V$ and $V I$ of the Grant Agreement.
2) Monitoring the use of the grant for what concerns the disbursement of actual and unit costs, throughout project implementation. This will allow the partnership to monitor its budget consumption and the progress made in the implementation of the activities funded through unit costs.

In addition to these instructions, the file includes the following sheets:

- 2 sheets (yellow tabs):
-"Final financial statement", to be sent together with the Final report on implementation of the action" and other documents following the instructions specified in Annex V and VI of the Grant Agreement.
-"Costs incurred \& 2nd Prefinancing", to be sent together with the "Progress report on implementation of the action" and otherdocuments following the instructions specified in Annex $V$ and $V I$ of the Grant Agreement.
- 4 individual "financial tables" for the respective budget headings (blue tabs):

1. Staff costs - 2.3 Travel costs \& Costs of stay - 4. Equipment -5 . Subcontracting; these tables must be filled in throughout the project implementation

Please note that if one ormore data/information to be filled in the blue coloured cells is missing, an error message will appear in red in the last column.

- To add a row, click the button "ADD ROW" (the row will be added after the row currently selected)
- To delete a row, click the button "DELETE ROW" (the row that will be deleted is the row currently selected)
- To duplicate a row, click the button "DUPLICATE ROW" (enter the row to duplicate, the row will be added after the row currently selected)
- 1 sheet "Co-financing" (purple tab): to be filled in for information only.
- 2 summary sheets (green tabs), which are available for information only, and for monitoring the budget consumtion. These sheets are filled in automatically. No data can be encoded.
- "Breakdown \& Project funding"
- "Breakdown Staff - Travel costs \& Costs of stay"

Important notice:
Before completing the financial tables with their respective data, you must first fill in the "Final Financial statement" sheet following the instructions below. This will allow you to complete the individual "financial tables" for each budget heading (instructions provided below). The financial information for the "Final financial statement" and the "Costs incurred \& 2nd Prefinancing" will be filled in automatically once the "financial tables" for each budget heading are filled in.

## "FINAL FINANCIAL STATEMENT"

Information to be encoded (blue coloured cells):

- Project number (to be encoded) - please use the same numbering reported in the Grant Agreement
- Grant Awarded (to be encoded) - please report the budget as detailed in Annex III of the Grant Agreement or any subsequent amendments (if applicable)
- Name of Partner (to be encoded)- please encode the name of each of the project Partners
following the same order as in Annex IV of the Grant Agreement
- Country (to be chosen via a "drop down menu")
- Only for project with "Special Mobility Strand": Please fill in the cells in the section "Special Mobility Strand" following the data/information reported in the "mobility tool".
- IBAN: Please fill in the Bankaccount number. Please note that the bank account indicated must be the same as the one specified inthe Grant Agreement or any subsequent amendments (if applicable). In case you wish to indicate a new bank account, you need to contact the Agency and request an amendment to the Grant Agreement.
- Date
- Name and Function
- Signature

Please note that this sheet is automatically filled in with the information provided in the sheet "Final financial statement" and in the sheets "financial tables". If the cell "Eligible for 2nd Prefinancing" (cell K16) is green, it means that you have used at least $70 \%$ of the previous prefinancing instalment paid and that you can request the 2nd Prefinancing by ticking the box "I hereby do request the payment of the second prefinancing" (cell B86).

Please note that the eligibility of the costs incurred (Excel file) will be assessed at Final Reporting stage (artt. II. 24 and II. 25 of the Grant Agreement) Therefore, the approval of the Progress report on the implementation of the action does notautomatically imply the approval of the corresponding costs included in this reporting exercise.

## 1. "STAFF COSTS"

Information to be encoded (blue coloured cells):

- Work package (to be chosen via a "drop down menu")
- Partner No. (to be chosen via a "drop down menu")
- Supporting document Ref. (to be encoded)
- Name of Staff Member (to be encoded)
- Staff category (to be chosen via a "drop down menu"). The value must correspond to the nature of the task and not necessarily to the role of the staff member in the organisation.
- Short description of tasks (to be encoded)
- From: Please encode the start date of the working period (to be encoded)
- To: Please encode the end date of the working period (to be encoded)
- Number of days: please encode the number of days worked for the project in the working period. Number of days declared can be lower than those of the working period (e.g. holidays during the declared period) but cannot be higher. If so, the calculation of unit costs will be automatically limited to the total calendar day's period declared.
- The total amount for staff costs is calculated automatically in column $N$. (number of days $x$ unit cost)


## 2 - 3. "TRAVEL COSTS \& COSTS OF STAY"

Information to be encoded (blue coloured cells):
Please note that one row has to be filled in for every single person travelling

- Work package (to be chosen via a "drop down menu")
- Partner No. (to be chosen via a "drop down menu")
- Supporting document Ref. (to be encoded)
- Name of the person travelling (to be encoded)
- Staff/Student (can be chosen only via a "drop down menu")
- City and Country of departure (to be encoded).
- City and Country of destination (to be encoded).

Please fill in exactly the name of the city and Country. This data/information is used to determine the travel distance band.

- Number of days (to be encoded). Please fill in the number of days dedicated to the activity (including travel) and for which costs of stay are claimed. Please note that if more days than the maximum calendar days between Departure date and Return date are reported, the calculation of unit costs will be automatically limited to the total calendar day's period declared.
- Travel distance (to be encoded). Please fill in the number of kilometres from the city of departure to the city of destination using the Erasmus+ travel distance calculator: http://ec.europa.eu/education/tools/distance_en.htm. Please note that unit costs for "Travel" are calculated exclusively on the basis of this number.
The total amount for travel and costs of stay is calculated automatically in columns $\mathrm{O}, \mathrm{P}$ and Q .


## 4. "EQUIPMENT COSTS"

Information to be encoded (blue coloured cells):

- Work package (to be chosen via a "drop down menu")
- No. of the partner benefitting from the equipment (to be chosen via a "drop down menu")

Please note that Equipment is intended exclusively for the Partner Country Higher Education Institutions (as defined in the Programme Guide) which are included in the partnership. Therefore, only costs allocated to partners from "Partner countries" can be reported. Ifmore project partners are benefitting from the same equipment, the costs can be split into more rows and allocated to different partners.

- Supporting document Ref. (to be encoded)
- Invoice date (to be encoded) - format must be dd/mm/yy
- Nature, type and specification of the item (to be encoded)
- Providing company (to be encoded)
- Amount of VAT and Taxes in euro. Please encode the amount of VAT and/or other taxes only if this amount has been charged to the project.
- Exchange Rate used: calculated automatically following the encoding of the "Amount indicated on the invoice" and the "Amount charged to the project". The Exchange Rate used must be inline with Art. I.10.2 of the Grant Agreement and the Guidelines for the Use of the Grant (Section 3.2.4), using the inforeuro website http://ec.europa.eu/budget/inforeuro/


## 5. "SUBCONTRACTING COSTS"

Information to be encoded (blue coloured cells):

- Work package (to be chosen via a "drop down menu")
- No. of the partner who paid for the subcontracting (to be chosen via a "drop down menu")
- Supporting document Ref. (to be encoded)
- Invoice date (to be encoded) - format must be dd/mm/yy
- Nature, type and specification of the item (to be encoded)
- Providing company (to be encoded)
- Amount of VAT and Taxes in euro. Please encode the amount of VAT and/or other taxes only if this amount has been charged to the project.
- Exchange Rate used: calculated automatically following the encoding of the "Amount indicated on the invoice" and the "Amount charged to the project". The Exchange Rate used must be in line with Art. I.10.2 of the Grant Agreementand the Guidelines for the Use of the Grant (Section 3.2.4), using the inforeuro website http://ec.europa.eu/budget/inforeuro/


## "CO-FINANCING"

Please note that information on the co-financing must be filled infor statistical purposes only. Therefore, it will nothave any impact on the amount of the final grant.

| ANNEX VI - FINAL FINANCIAL STATEMENT |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Project Number | 586137-EPP-1-2017-1-TH-EPPKA2-CBHE-JP |  | Co-financing (for information only) | 0.00 |
| Budget Headings | 1. Grant Awarded (in EUR) | 2. Budget Spent (in EUR) |  |  |
| 1. Staff Costs | 38,367.00 | 6,934.00 |  |  |
| 2. Travel Costs | 13,700.00 | 6,040.00 |  |  |
| 3. Costs of Stay | 15,120.00 | 5,760.00 |  |  |
| 4. Equipment Costs | 9,500.00 | 1,495.54 |  |  |
| 5. Subcontracting Costs | 0.00 | 0.00 |  |  |
| A. Grant for Project Activities | 76,687.00 | 20,229.54 |  |  |
| B. Additional Grant for Special Mobility Strand | 0.00 | 0.00 |  |  |
| Total Grant requested from the European Union ( $\mathbf{+}+\mathrm{B}$ ) | 76,687.00 | 20,229.54 |  |  |



Date, name and signature of the legal representative of the beneficiary institution:

Function: Signature of the legal representative:

| ANNEX VI - STATEMENT ON THE USE OF THE PREVIOUS PRE-FINANCING INSTALMENT AND REQUEST FOR PAYMENT (SECOND PRE-FINANCING) |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Project Number | 586137-EPP-1-2017-1-TH-EPPKA2-CBHE-JP |  | Co-financing (for information only) | 0.00 |
| Budget Headings | 1. Grant Awarded (in EUR) | 2. Budget Spent (in EUR) |  |  |
| 1. Staff Costs | 38,367.00 | 6,934.00 | Amount of 1st Prefinancing | 38,343.50 |
| 2. Travel Costs | $13,700.00$ $15,120.00$ | $6,040.00$ 5.760 .00 |  |  |
| 4. Equipment Costs | 9,500.00 | 1,495.54 | \%Spent on 1st Prefinancing | 52.76\% |
| 5. Subcontrating Costs | 0.00 | 0.00 |  |  |
| A. Grant for Project Activities | 76,687.00 | 20,229.54 | Eligible for 2nd Prefinancing | No |
| B. Additional Crant for Special Mobility Strand | 76.687.00 | ${ }_{20,229.54}^{0.00}$ | Amount of 2nd Prefinancing | 0.00 |


| ANNEX VI - STATEMENT ON THE USE OF THE PREVIOUS PRE-FINANCING INSTALMENT (in EUR) |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{gathered} \text { Parner } \\ \text { No }^{\circ} \end{gathered}$ | Name of Partner | Countr | PRIPA | $\begin{aligned} & \text { 1. Staff } \\ & \text { costs } \end{aligned}$ | $\begin{gathered} \text { 2. Travel } \\ \text { Costs } \end{gathered}$ | $\begin{gathered} \text { 3. Costs of } \\ \text { Stay } \end{gathered}$ | 4. Equipment osts | 5. Subcontracting Costs | $\begin{gathered} \hline \text { Total } \\ \text { Costs (in EUR) } \\ \hline \end{gathered}$ |
| P1 |  |  |  |  |  |  |  |  |  |
| P2 | Khon Kaen University | Thailand | Patner Countries | 6,934.00 | 6,040.00 | 5,760.00 | 1,495.54 | . | 20,229.54 |
| P3 |  |  |  |  |  |  |  |  |  |
| P4 |  |  |  |  |  |  |  |  |  |
| P5 |  |  |  |  |  |  |  |  |  |
| P6 |  |  |  |  |  |  |  |  |  |
| ${ }^{\text {P7 }}$ |  |  |  | . |  | . | . | . |  |
| P8 |  |  |  |  |  |  |  |  |  |
| P9 |  |  |  |  |  |  |  |  |  |
| P10 |  |  |  | . | . | . | . | . |  |
| P11 |  |  |  |  |  |  |  |  |  |
| P12 |  |  |  |  | . | . | . | . |  |
| P13 |  |  |  |  |  |  |  |  |  |
| P14 |  |  |  |  |  |  | . |  |  |
| P15 |  |  |  |  |  |  |  |  |  |
| P16 |  |  |  | . |  |  | . | . |  |
| P17 |  |  |  | . |  |  |  |  |  |
| P18 |  |  |  |  |  |  | - | . |  |
| P19 |  |  |  |  | . | . | . | . |  |
| P20 |  |  |  |  |  |  | . | . |  |
| P21 |  |  |  |  |  |  | . | . |  |
| P22 |  |  |  |  |  |  | - | . |  |
| P23 |  |  |  |  |  |  | . | . |  |
| ${ }^{\text {P24 }}$ |  |  |  |  |  |  |  |  |  |
| P25 |  |  |  |  |  |  |  |  |  |
| P26 |  |  |  |  |  |  |  |  |  |
| ${ }^{2} 27$ |  |  |  |  |  |  | . | . |  |
| P28 |  |  |  | . |  |  | - |  |  |
| P29 |  |  |  |  |  |  |  |  |  |
| P30 |  |  |  |  |  |  | . | . |  |
| P31 |  |  |  |  |  |  | . | . |  |
| P32 |  |  |  |  |  |  |  |  |  |
| P33 |  |  |  |  |  |  | - | . |  |
| P34 |  |  |  |  |  |  |  |  |  |
| P35 |  |  |  |  |  |  | . | . |  |
| P36 |  |  |  |  |  |  | . |  |  |
| P37 |  |  |  | . |  |  | . |  |  |
| P38 |  |  |  | . |  |  |  |  |  |
| P39 |  |  |  | . |  |  |  |  |  |
| P40 |  |  |  |  |  |  | . | . |  |
| P41 |  |  |  |  |  | - | . | - |  |
| P42 |  |  |  |  |  |  | . | . |  |
| P43 |  |  |  | - | . |  | . | . |  |
| P44 <br> P45 |  |  |  |  |  |  |  | . |  |
| P45 <br> P4 |  |  |  |  |  |  |  | . |  |
| ${ }^{\text {P46 }}$ |  |  |  |  |  |  | - | . |  |
| P47 <br> P48 |  |  |  | - | . | . | - | - |  |
| P48 <br> P49 |  |  |  |  |  |  |  |  |  |
| P49 <br> P50 |  |  |  | - | . |  | - | - |  |
| P51 |  |  |  |  |  |  |  |  |  |
| P52 |  |  |  |  | . |  | . | . |  |
| P53 |  |  |  |  |  |  |  |  |  |
| P54 |  |  |  |  |  |  |  |  |  |
| P55 |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | TOTAL (not | ding the point B. | itional Grant for SP | cial Mobility Strand) | 20,229.54 |
|  | SPEC |  | Students F | Countries | Students From Pros | mme Countries | Staff From Pa | ner Countries | Staff From Programme Countries |
|  |  |  |  | 0.00 |  | 0.00 |  | 0.00 | 0.00 |
|  |  |  |  | 0 |  | 0 |  | 0 | 0 |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  | Reques | ECOND PRE-FII | CING |  |  |  |  |
| $\square$ | I hereby do request the payment of the |  |  | IBAN |  | To encode | ef final financial sta | ment sheet |  |
|  | Date, name and signature of the legal re | beneficiary instituion: |  |  |  |  |  |  |  |
|  | Date:_ | Name: | Function: | , | Signature | e legal represent |  |  |  |

[^0]| 1. Staff Costs |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Toua(EUR) |  | 6,934.00 | Country(to encode in the final financial statement sheet) | $\begin{aligned} & \text { Supporing } \\ & \text { Document Ref. } \end{aligned}$ | Namoot satat wember | Satatatagoy |  | $\begin{gathered} \text { From } \\ \text { (dodmmax) } \end{gathered}$ | $\begin{gathered} \mathrm{To} \\ \text { (odimmiver } \end{gathered}$ | $\begin{aligned} & \text { Number of } \\ & \text { days } \\ & \text { (A) } \end{aligned}$ | $\begin{aligned} & \text { Unit cost per day } \\ & \text { (in EUR) } \\ & \text { (B) } \end{aligned}$ | Total Calculated <br> (in EUR) <br> $(A \times B)$ | $\begin{array}{\|c} \hline \text { Check } \\ \text { Enexd } \\ \text { Encoing } \end{array}$ |
|  |  | Name of Partner (to encode in the final financial statement sheet) |  |  |  |  |  |  |  |  |  |  |  |
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| Disseminition E Epolation | ${ }^{\text {P2 }}$ | Kinoken Unumesity | Traind | P2R.01 | Kentimansemman | Teesemafrianeresearcher |  | 130978 | ${ }^{\text {з0аму18 }}$ | 0 | 8000 | 0.00 |  |
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| Disseramiaion E Epplation | ${ }^{\text {P2 }}$ | Kinoken Uninesity | Tmaind | P2.400 | Kennimanesemman | Menger |  | ${ }^{\text {cosasi }}$ | ${ }^{\text {cosasis }}$ | 0 | ${ }^{1080}$ | 0.00 |  |
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| Disseminaion E Eppolabon | P2 | Kronken Uniesisily | Traiand | P2RR03 | Thionog bams |  |  | 020278 | cose28 | 1 | 8800 | 8000 |  |
| Prearaion | ${ }^{\text {P2 }}$ | Kionken Uniesisty | Traind | P2RR03 |  | Teesemantianerosearcher |  | ${ }^{130978}$ | ${ }^{200928}$ | 1 | 8000 | 8000 |  |
| Disseminaion E Epolation | ${ }^{\text {P2 }}$ | Khonken Uniessiy | Tmaind | P2RR03 | Thiopong Sams |  | Check and discuss in WP5 KKU group about dissemination and exploitation data form. | ${ }^{1309318}$ | ${ }^{300378}$ | 1 | 8000 | 8000 |  |
| Prearaion | P2 | kronken Unuesisy | Traind | P2RR03 | Thipopa lams | Teenamermenerissar | Update course information of KKU consists of IE master's degree details and percentage of relevant to in and sustainable | ${ }^{170448}$ | ${ }^{170418}$ | 0 | 8000 | 000 |  |
| Disseminaion E Epplation | P2 | Kronken Uninesity | Traind | P2RR03 | Tineona jamms | Teasemafriameresearcher |  | ${ }^{200448}$ | ${ }^{2304918}$ | 0 | 000 | 000 |  |
| Propaion | ${ }^{\text {P2 }}$ | Kion keen Unuesily | Tmaind | P2RR03 | Tinioug bames | Teesementianernosearcier |  | ${ }^{3108578}$ | ${ }^{3108578}$ | 0 | 8000 | 000 |  |
| Disamination E Epolation | ${ }^{\text {P2 }}$ | Konkene Uniesesit | Traind | $\mathrm{P}_{2} \mathrm{R} \times 3$ | Tmionom James |  |  | O905618 | ${ }^{3105518}$ | 0 | 8000 | 0.00 |  |
| Preasaion | P2 | Kionken Unuesity | maland | P2RR03 | Tmipong samms | Teesemerrianeresearcher |  <br>  Mit Pho LLto, and NK Apparel Company Limited | ${ }^{\text {о10048 }}$ | ${ }^{2006618}$ | 3 | 8000 | 24000 |  |
| Disserinaion E Epolation | P2 | Kionken Uniesisty | Traiand | P2RR03 | Tmipong lams |  |  | ${ }^{\text {Osaefis }}$ | ${ }^{190618}$ | - | 8000 | 0.00 |  |
| Propa | ${ }^{\text {P2 }}$ | Kinomeen Uniesisty | Tmaland | P2R.a3 | hinou |  | Revise all course information files (Task 1.2) to follow Prof. Rui's new form and Fill all data from 6 insudtry quesionnaires (Task1.3) to online Output | ${ }^{200778}$ | ${ }^{230778}$ | 1 | 8800 | 8800 |  |
|  | $p$ | kronken Uwesesty | Tramand | P2R.0.3 | Thitoma bames | Teasemerainernosearder | (e) | 200818 | 210898 | $\bigcirc$ | 8000 | 000 |  |
| Disseminioins Sppolition | ${ }^{2}$ | Kion Kean Unuesity | Traind | P2RR03 | Titionog, bams |  | $\begin{array}{l}\text { Discuss WPP work in KKU group for preparation meeting } \\ \text { at Portugal }\end{array}$ | ${ }^{\text {O330918 }}$ | ${ }^{\text {csa998 }}$ | 1 | 8000 | 8000 |  |
| Mnasement | P2 | munumesiy | Traland | P2R03 | Triom | Toater | Meeting at Portugal: campus +lab visits and meeting between WP1 and WP5 small group and Parallel meeing in WP1 in morning and afternoon | ${ }^{100998}$ | 1109\% | 2 | 8000 | 50.00 |  |
| Prearaion | ${ }^{\text {P2 }}$ | Kionken Uniesisty | Traind | P2RR03 | Titoons sames | Teesenerainarioseacher | Do teportanalysisis to To Task 1.3 and Tossk 1.5 (EU company and student secton) | отй18 | 501018 | 3 | 8000 | 2400 |  |
| Disserination E Eppobition | P2 | Kionken Unuesity | Traind | P2RR03 | Tintonas samm | Teeserefrinamesearcher |  | $0^{5101018}$ | ${ }^{3} \mathbf{2 0 0 7 8}$ | 1 | 8000 | 8000 |  |
| Disserination E Epplation | P2 | Kionken Uniesisty | Traiand |  | Titapas Sames | Teenteratianifesarcier |  | оги148 | ${ }^{201148}$ | 0 | 8000 | 000 |  |
| Dissernimion E Eppobition | P2 | Kronken Uniesesty | Traind | P2R.03 | Tineong samms | Teeserafrianeresearcher |  | ${ }^{6812718}$ | о72278 | 1 | 8000 | 8000 |  |
| Deveoment | P2 | Kion Kean Unuesity | Tmaind |  | Simpong bams | Teesemeraiainiosearcher |  | 290179 | з00119 | 2 | 8000 | 200 |  |
| Dssemerataon E Eppotabon | P2 | Kronken Uniesesty | Tramand | P2R03 | Thtopos Sams |  | Collect all accinity yevent report form from al universities menbers and do PPT of WP5 for rogress at Ching Ma Univerity and oolect statistical Facebook data | ${ }^{210179}$ | ${ }^{250119}$ | 1 | 8000 | 5000 |  |
| Doopm | P2 | Kron Keen uniestit | Tmaland | P2RR03 | Tintonat samus | Teenterfinemersearcer | Fill course list and assessment of their relationship to PLOs in Advanced Optimation, Advanced operations research, and Modern scheduling. | 220279 | 220279 | 0 | 8000 | 0.00 |  |
| Disasminaine Espolation | P2 | Kronken Unuesis | Tmalend | P2Rens |  | Teenemertamerisearcer | Collect Statistical Facebook data Process to bring MSIE's poster to announce on digital board of engineering. KKU | ${ }^{200279}$ | ${ }^{282279}$ | 1 | 8000 | 800 |  |
| Osisemination E Epolation | P2 | Kionken Unuesisty | Tmaiand | P2.703 | Tituana bames | Teanncal Saf | $\begin{array}{l}\text { Collect all travel report documents from WP5 members } \\ \text { for submission }\end{array}$ <br> Revise | 211029 | 210279 | 0 | 57,00 | 000 |  |
| Denepor | P2 | Kion ken Unuesty | Triand | P2RR03 | Thipopa samms |  | Revise learning outcoome of course 8: Inteligent Decision Support Syytems and meeting for complete of course oupporives, leaming outcomes, and finalizing the course structure and meeting. | ${ }^{20039}$ | ${ }^{20939}$ | 1 | 8000 | 8000 |  |
| Disamemainen Explotaion | ${ }^{\text {P2 }}$ | Kronken Uninesity | Traind | P2RR03 | Thipong samm | Teasemafrianeresearcher | Oomen | ${ }^{\text {O503939 }}$ | ${ }^{\text {з10ам9 }}$ | 1 | 8000 | 8000 |  |
| Oiseminion 8 Epplation | $\stackrel{P^{\text {P2 }}}{ }$ |  | Tmaind |  |  |  | Pereme |  |  | $\stackrel{0}{2}$ | (8000 | $\xrightarrow{\text { H000 }}$ |  |
| Ossemenation EEppolation | , | Kbon Ken Unimesity | Tramend | P2RR4 | Stratia Patumatiof |  |  | ${ }^{1302938}$ | ${ }^{\text {з00388 }}$ | 1 | 8000 | 8800 |  |
| Prearaion | $\mathrm{P}^{2}$ | Kionken Unuesity | Tmaina | P2R.04 | Sinat Patanapaici |  |  | ${ }^{1880418}$ | 180448 | 0 | 8000 | 000 |  |
| Ossementatios E Epolation | P2 | Kronken Uniusist | Tralard | P2Re4 | Strat Patanapici | Teenemertamerfesarcer |  | 200418 | 258418 | 1 | 8000 | 8000 |  |
| Preparion | P2 | Kionken Unuesty | Traind | P2RRM | Strat Patanapaici | Teenemeramerfesarcer | Prepare the KKU and UBU institute's course, make the ist and fine the contact persons of potential companies which will be interviewed | $0^{0755518}$ | ${ }^{240558}$ | 1 | 8000 | 5000 |  |
| Prearaion | P2 | KMonken Unuesty | Tmaind | P2RRM | Sivat Pratanatiof | Teeserefreanerseascher |  | ${ }^{\text {O100618 }}$ | ${ }^{180618}$ | 3 | 8000 | 200 |  |
| Proparion | P2 | Kionkenenvinesity | Taland | 204 | Siorat Patanamino |  |  | 200718 | 230778 | 1 | 000 | 0.00 |  |
| Dssemerataon E Eppotabon | P2 | Kronken Uniesty | Tramand | P2R.04 | Strat Patanapaly | Teeseratrianersearcher | Share the final vession of flyer to OC member and do the <br> seocnd dratt of power point fom A Thitipong for WP5 <br> meeting. | ${ }^{200098}$ | ${ }^{210 \times 48}$ | 1 | S000 | 8000 |  |
| Oulily Pan | P2 | Khon Kene Unuesily | Tmaland | P2R,04 | Strat Patanapiay | Teasenerinamenoearcher | Meeting at Portugal and evauate the deliverables evaluation form, deliverables of task 1.1 and deliverables of WP5 (DES Plan) Task 5.1. | ${ }^{1009918}$ | ${ }^{28099} 8$ | 3 | 8000 | 20.00 |  |
| Ossememaian E Epoliaion | ${ }^{\text {P2 }}$ | Kion kene Unuesity | Tmaiand | P2RRM | Siruat Patanapaici | Teenemataneinosearcher |  | ${ }^{\text {O3SO918 }}$ | ${ }^{\text {cosang }}$ | 0 | 8000 | 000 |  |
| Proparion | P2 | Kionken Unuesity | Tmalard | P2.Red | Sinaif Patanainic |  | Collect and pre-analize the datata to support the report of Task 1.3 and 1.5 | отй018 | ${ }^{\text {ostoun }}$ | 1 | \% | 0.0 |  |
| Oulily Pan | P2 | Kronken Uniesesty | Traind | P2ReM | Strat Pataneatiod | Teasterfinamesearicer | Evaluate the deliverables of target group of dissemination material form and the 4th version of QF- QCM Internal Control and Mornitoring | ${ }^{219018}$ | ${ }^{2101018}$ | 1 | mo | 800 |  |
| Disseminaion Esplobiaion | ${ }^{2}$ | Kinokeanumesisty | mainand | P2R.04 | Sinai Patanamiof |  |  | 198019 | 198078 | 0 | 8000 | 000 |  |
| Oiseminion 8 Explation | ${ }_{P}{ }_{P}$ |  | Timalem |  |  |  |   | O551178 | $\underset{\substack{201178 \\ 3 \text { 30119 }}}{ }$ | 1 | $\begin{array}{r}8000 \\ 800 \\ \hline\end{array}$ | - |  |
| Oanily Pan | ${ }^{\text {P2 }}$ | ${ }^{\text {a }}$ Kranken Unesisity | Traind |  | Sinatiatanaiof |  | The 3rd Meeting at CMU Thailand. Output: Finish WP1 and continue WP2 | ${ }^{200119}$ | ${ }^{3 \times 0119}$ | , | ${ }^{8000}$ | 18000 |  |
| $\begin{aligned} & \hline \text { Quality Plan } \\ & \hline \text { Dissemination \& Exploitation } \\ & \hline \end{aligned}$ | $\begin{aligned} & \frac{P_{2}}{P_{2}} \\ & \hline y^{2} \end{aligned}$ | $\begin{aligned} & \text { Khon Kaen University } \\ & \hline \text { Khon Kaen University } \\ & \hline \end{aligned}$ | $\begin{array}{\|l\|l\|} \hline \\ \hline \end{array} \text { Thailiand }$ |  | $\begin{aligned} & \text { Sirorat Pattanapairoj } \\ & \hline \text { Sirorat Pattanapairoj } \\ & \hline \text { Simont } \end{aligned}$ | Teacher/Trainer/Researcher Technical Staff | Review and evaluate the auditors candidate Prepair and set up the KKU seminar Set up and handle the KKU seminar | $\begin{aligned} & \hline 26 / 02 / 19 \\ & \hline 08 / 02 / 19 \\ & \hline 04 / 2 / 40 \end{aligned}$ |  | $\frac{0}{4}$ | (inco $\begin{gathered}8000 \\ 57700 \\ 5700\end{gathered}$ |  |  |
| Dissemination \& Exploitation | P2 | kimakren unwesty | Tralend | P2.704 | Simat Patronatioy | Technical Staff | Set up and handle the KKU seminar Meeting, do reporting activities form, Information for | 04/03/19 | 0550319 | $\frac{4}{1}$ | 570 | 5700 |  |
| Disemeriation E Eppotabon | P2 | Kron ken Unimesty | Tramand | ${ }^{\text {P2, } 705}$ | Butsamen hluseeng | Teammel Saf |  | ${ }^{0205518}$ | ${ }^{2505518}$ | 1 | ${ }^{5700}$ | 57.0 |  |
| Prearaion | P2 | KTonken Unuesty | Traind | P2.705 | Busarapon misaeng | Teemneal Saf | Conduct the meeting for making a guide interview, find the list of companies in the northeast of Thailand and conduct the interview of factories. | ${ }^{\text {220ens }}$ | ${ }^{200668}$ | 1 | 57.00 | 57.00 |  |
| Disseminato 8 E Epotatan | P2 | Kiman ken Unuesty | Traiand | P2.7.05 | Bulsamem misaeas | Teemina Suaf |  | ${ }^{\text {O20e618 }}$ | ${ }^{258048}$ | 1 | 7700 | 57.00 |  |


| Dissemination \& Explotition | P2 | Khon Kaen Univesity | Thailand | P2-T05 | Busarapon intasaeng | Tectrical Staf | Collect all staff montly time sheets and bring them all to facuity of Engineening dean to approve | 2507718 | 2507718 | 0 | 57.00 | 0.00 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Preparation | P2 | Khoon Kaen Univesity | Thailand | P2-T.05 | Butsarapon intasaeng | Technical Slaf | Contact 40 students to do the questionnaires about student assessmemt student assessmemt. | 0208118 | ${ }^{03038118}$ | 1 | 57.00 | 57.00 |
| Dissemination \& Explotition | P2 | Khon Kaen Univesity | Thaland | P2.T05 | Butarapon Intasaeng | Technical Staf | Contact WP 5 members to discuss about the details of Porugalmeeting, design and prepare lyer and Collect al slaff monty time sheets and bring them all to faculty of Engineering dean to approve. | 200818 | 240818 | 1 | 57.00 | 57.00 |
| Management | P2 | Khoo Kaen Univesity | Thaland | P2.T.05 | Butsarapon Intaseeng | Teechical Staf | Provide and distribute invitation letters for WP5 member who are gaing to apply Portugal Visa. | 140818 | 140818 | 0 | 57.00 | 0.00 |
| Dissemination \& Exploition | P2 | Khon Kaen Univesity | Thaland | P2-T.05 | Butarapon hltasaeng | Teeminica Staf | Final meeting beforer godingto Portugal: fevise the dissemination postere of Englist version, check and collectall staff monily tim sheests and bing them all to taacty of Engineering dean to paporove. | 030918 | 250918 | 1 | 57.00 | 57.00 |
| Dissemination \& Explolition | P2 | Khon Kaen Univesity | Thaland | P2-T.05 | Butarapon hltasaeng | Techicical Staf |  | 011018 | 2910118 | 3 | 57.00 | 171.00 |
| Dissemination \& Explotation | P2 | Khon Kaen Univesity | Thaland | P2-T05 | Butarapon intaseeng | Technical Slaf | Do the monthly time sheet and help to do PPT for WP5 members | 25.11118 | 2511118 | 0 | 57.00 | 0.00 |
| Disserination 8 Exploitation | P2 | Khook Kaen Univesity | Thaland | P2-T.05 | Busarapon intasaeng | Teechical Staf | Check and collect all staff montly time sheets and bring them all to faculty of Engineering dean to approve. | 2512178 | 2512118 | 1 | 57.00 | 57,00 |
| Dissemination \& Explolition | ${ }^{\text {P2 }}$ | Khoon Kaen Univesity | Thailand | P2-T.05 | Butsarapon intasaeng | Technical Slaf | Check and collectall staff monly ime sheest and b bing | 2501119 | 2501119 | 0 | 57.00 | 0.00 |
| Disserination 8 Explolition | P2 | Khoo Kaen Univesity | Thaland | P2-7.05 | Butarapon Intasaeng | Teechical Slaf | Check and collect all staff montly time sheets and bring Book the meeting room to prepare KKU seminar. | 2502219 | 2502219 | 1 | 57.00 | 57.00 |
| Dissemination \& Explotition | P2 | Khon Kaen Univesity | Thaland | P2-T.05 | Butarapon Intasaeng | Technical S Saff | Check and collect all staff montly time sheets and bring them all to faculty of Engineering dean to approve. And assist in KKU seminar | 250319 | 250319 | 1 | 57.00 | 57.00 |



| 4. Equipment Costs |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Total (EUR) |  | 1,495.54 |  |  |  |  |  |  |  |  |  |  |  |
| $\begin{gathered} \text { Work } \\ \text { Package } \end{gathered}$ | $\begin{gathered} \text { Partner } \\ \text { No } \end{gathered}$ | Name of Partner <br> benefitting from the equipment (to encode in the final financial statement sheet) | (to encode in the final financial statement sheet) | Supporting Document Ref. Document Ref | Invoice Date (dd/mm/yy) | Nature, पype and specifications of the tem | Providing company |  | Amount indicated on the invoice | Currency indicated on the invoice | Exchange Rate Used | Amount charged to the project (in EUR) | $\begin{gathered} \text { Check } \\ \text { Cata } \\ \text { Encoding } \end{gathered}$ |
| Development | P2 | Khon Kaen Univesity | Thailand | P92-E.1502190.01 | 1903319 | LOGITECH MEETUP VDOO conterence unit | Birds Eve View Integation Co., Lto. | 2.240 .00 | 34,240,00 | Baht | 3892900 | ${ }^{879.55}$ |  |
| Develomment | P2 | Khon Kaen Univesity | Thailand | P9,2E-180219-01 | 1903119 | BROTHER Multif-Uunction pinter MFC.-9330CDW $\left(3 Y^{*}\right)$ with toners | \#City | ${ }_{1.568 .78}$ | 23,980.00 | Bant | 38.92920 | 615.99 |  |


| 5. Subcontracting Costs |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Total (EUR) |  | 0.00 |  |  |  |  |  |  |  |  |  |  |  |
| $\begin{gathered} \text { Wark } \\ \text { Package } \end{gathered}$ | Partner <br> No | Name of Partner who paid for the subcontracting (to encode in the final financial statement sheet) | Country <br> (to encode in the final financial statement sheet) | Supporting Document Ref. Document Ref. | Invoice Date (dd/mm/yy) | Nature, type and specifications of the item | Providing company | Amount of VAT and Taxes in Euro (to be indicated only if this the amount incharged to the project) | $\begin{array}{\|c\|} \hline \text { Amount indicated on } \\ \text { the invoice } \end{array}$ | Currencry indiciated on the invoice | Exchange Rate Used | Amount charged to the project (in EUR) | $\left.\begin{gathered} \text { Check } \\ \text { Dnata } \\ \text { Encoding } \end{gathered} \right\rvert\,$ |
|  |  |  |  |  |  |  |  | 0.00 | 0.00 |  |  | 0.00 |  |


| Co-financing (for information only) |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Total (EUR) | 0.00 |  |  |  |  |  |  |
| Partner № | Name of Partner <br> (to encode in the final financial statement sheet) | Country (to encode in the final financial statement sheet) | Budget Heading* | Source of Co-financing* | Nature, type and specifications of the item"* | $\begin{aligned} & \text { Amount } \\ & \text { (in EUR) } \end{aligned}$ | Check Data Encoding |
|  |  |  |  |  |  | 0.00 | Error |

${ }^{*}$ *.g.: Equipment, Staff costs, travel costs andor costs of stay, priting \& publishing


| Budget Breakdown by Workpackage / Budget Headings |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Work Package | 1. Staff Costs | 2. Travel Costs | 3. Costs of Stay | 4. Equipment Costs | 5. Subcontracting Costs | B. Special Mobility Strand | Total <br> (EUR) |
| Preparation | 1,794.00 | - | - | - | - |  | 1,794.00 |
| Development | 400.00 | 550.00 | 600.00 | 1,495.54 | - |  | 3,045.54 |
| Quality Plan | 480.00 | 455.00 | 720.00 | - | - |  | 1,655.00 |
| Dissemination \& Exploitation | 3,456.00 | 4,855.00 | 4,080.00 | - | . |  | 12,391.00 |
| Management | 804.00 | 180.00 | 360.00 | - | - |  | 1,344.00 |
| Total | 6,934.00 | 6,040.00 | 5,760.00 | 1,495.54 | - | - | 20,229.54 |


| Budget Breakdown by Programme or Partner Countries / Budget Headings |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Countries | 1. Staff Costs | 2. Travel Costs | 3. Costs of Stay | 4. Equipment Costs | 5. Subcontracting Costs | B. Special Mobility Strand | Total <br> (EUR) |
| Programme Countries | - | - | - | - | - | - | - |
| Partner Countries | 6,934.00 | 6,040.00 | 5,760.00 | 1,495.54 | - | - | 20,229.54 |
| Total | 6,934.00 | 6,040.00 | 5,760.00 | 1,495.54 | - | - | 20,229.54 |


| Budget Breakdown by Partner / Work Package |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Partner $\mathrm{N}^{\circ}$ | Preparation | Development | Quality Plan | Dissemination \& Exploitation | Management | B. Special Mobility Strand | Total <br> (EUR) |
| P1 | - | $\cdot$ | - | - | - |  | - |
| P2 | 1,794.00 | 3,045.54 | 1,655.00 | 12,391.00 | 1,344.00 |  | 20,229.54 |
| P3 | - | - | - | - | - |  | - |
| P4 | - | - | - | - | - |  | - |
| P5 | - | - | - | - | $-$ |  | $\cdot$ |
| P6 | - | - | - | - | - |  | - |
| P7 | - | - | - | - | - |  | - |
| P8 | - | - | - | - | - |  | - |
| P9 | - | - | - | - | - |  | $\cdot$ |
| P10 | - | - | - | - | - |  | - |
| P11 | - | - | - | - | - |  | - |
| P12 | - | - | - | - | - |  | $\cdot$ |
| P13 | - | - | - | - | - |  | - |
| P14 | - | - | - | - | - |  | - |
| P15 | - | - | - | - | - |  | $\cdot$ |
| P16 | - | - | - | - | - |  | - |
| P17 | - | - | - | - | - |  | . |
| P18 | - | - | - | - | - |  | $\cdot$ |
| P19 | - | - | - | - | $-$ |  | $\cdot$ |
| P20 | - | - | - | - | - |  | - |
| P21 | - | - | - | - | - |  | $\cdot$ |
| P22 | - | - | - | - | - |  | - |
| P23 | - | - | - | - | - |  | $\cdot$ |
| P24 | - | - | - | - | - |  | - |
| P25 | - | - | - | - | - |  | - |
| P26 | - | - | - | - | - |  | $\cdot$ |
| P27 | - | - | - | - | - |  | - |
| P28 | - | - | - | - | - |  | $\cdot$ |
| P29 | - | - | - | - | - |  | - |
| P30 | - | - | - | - | - |  | - |
| P31 | - | - | - | - | - |  | $\cdot$ |
| P32 | - | - | - | - | - |  | - |
| P33 | - | - | - | - | - |  | $\cdot$ |
| P34 | - | - | - | - | - |  | - |
| P35 | - | - | - | - | - |  | - |
| P36 | - | - | - | - | - |  | - |
| P37 | - | - | - | - | - |  | - |
| P38 | - | - | - | - | - |  | $\cdot$ |
| P39 | - | - | - | - | - |  | - |
| P40 | - | - | - | - | - |  | - |
| P41 | - | - | - | - | - |  | $\cdot$ |
| P42 | - | - | - | - | - |  | $\cdot$ |
| P43 | - | - | - | - | - |  | - |
| P44 | - | - | - | - | - |  | $\cdot$ |
| P45 | - | - | - | - | - |  | $\cdot$ |
| P46 | - | - | - | - | - |  | - |
| P47 | - | - | - | - | - |  | $\cdot$ |
| P48 | - | - | - | - | - |  | - |
| P49 | - | - | - | - | - |  | - |
| P50 | - | - | - | - | - |  | - |
| P51 | - | - | - | - | - |  | - |
| P52 | - | - | - | - | - |  | - |
| P53 | - | - | - | - | - |  | - |
| P54 | - | - | - | - | - |  | - |
| P55 | $\checkmark$ | , | $\cdot$ | - | - |  | - |
| TOTAL | 1,794.00 | 3,045.54 | 1,655.00 | 12,391.00 | 1,344.00 | - | 20,229.54 |


| Budget Breakdown by Partner / Category of Staff |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Manager |  | TeacherifrineriResearcher |  | Technical Staff |  | Administrative Staff |  | $\begin{aligned} & \text { Total } \\ & \text { (in EUR) } \end{aligned}$ | TotalDays |
| $\mathrm{N}^{\circ}$ | $\begin{gathered} \text { Total } \\ \text { (in } \mathrm{E} \text { UR }) \end{gathered}$ | $\begin{gathered} \text { Number of } \\ \text { Davs } \end{gathered}$ | $\begin{gathered} \text { Total } \\ \text { (in } \mathrm{i} \text { UR) } \end{gathered}$ | $\begin{gathered} \text { Number of } \\ \text { Days } \end{gathered}$ | $\begin{array}{\|c} \text { Totalal } \\ \text { (in EUR) } \end{array}$ | $\begin{aligned} & \text { Number of of } \\ & \text { Dayy } \end{aligned}$ | $\begin{gathered} \text { Total } \\ \text { (in EUR) } \end{gathered}$ | Number of Days |  |  |
| $\mathrm{P}^{\text {P1 }}$ |  |  |  |  |  |  |  |  |  |  |
| ${ }^{\text {P2 }}$ | 1,188.00 | 11.00 | 4,720.00 | 59.00 | 1,026.00 | 18.00 | : | , | 6,934.00 | ${ }^{88.00}$ |
| ${ }^{\text {P4 }}$ | . | . | . | . | - | . | - |  | . | . |
| ${ }^{\text {P5 }}$ | - | . | - | . | . | . | - |  | . |  |
| ${ }^{\text {P6 }}$ |  | . | . | . | . | . |  |  | . | . |
| ${ }^{\text {P7 }}$ | . | . | . | . | . | . | . | . | . |  |
| ${ }^{\text {P8 }}$ | . | . | - | - | - | . |  |  | . | . |
| ${ }^{\text {P9 }}$ |  |  | . |  |  |  |  |  |  |  |
| ${ }^{\text {P10 }}$ | - | . | . | . | - | . | - | . | . | . |
| P11 |  |  | - | - | - | . | - | . | . |  |
| P12 | . | - | . | - | - | . | - | - | . | . |
| P13 | - | , | - | - | . | . | - | - | . |  |
| ${ }_{\text {P14 }}$ | $\cdots$ | $\cdots$ | $\div$ | $\div$ | - | - | - |  | . | . |
| P15 | . | . | . | - | . | . | . |  | . | . |
| P16 | - | - | - | - | - | - | - | . | . |  |
| ${ }^{\text {P17 }}$ | - | . | . | $\div$ | - | - | - | - | : |  |
| ${ }^{\text {P188 }}$ | : | : | : | $\cdots$ | : | : | : | - | : | : |
| P20 | . | . | . | . | . | . | . | . | . |  |
| P21 | - | - | - | $\cdots$ | - | . | . |  | . |  |
| ${ }^{\text {P22 }}$ | . | - | - | - | - | . | . | . | . |  |
| P23 | - | - | - | - | - | - | - | . | . |  |
| ${ }^{\text {P2 }}$ | - | - | . | - | - | . | - | - | . |  |
| P25 | - | - | - | - | - | . | - | . | . |  |
| ${ }^{\text {P26 }}$ | - | - | . | - | - | . | - | - | . |  |
| ${ }^{\text {P27 }}$ | . | . | . | - | - | . | - | . | . | . |
| P28 | . | - | . | - | . | . | - | . | . |  |
| ${ }^{\text {P29 }}$ | - | - | - | - | - | . | - | - | . | . |
| ${ }_{\text {P30 }}^{\text {P31 }}$ | - | - | - | - | - | - | - | - | : |  |
| - ${ }_{\text {P31 }}$ | $:$ |  | : | : | : | : | : | : | : |  |
| ${ }_{\text {P33 }}$ |  |  | . | . | . | . | - |  |  |  |
| P34 | - | - | - | - | - | - | - | - | . |  |
| P35 | . |  | . | - | - | . | - | . |  |  |
| ${ }^{\text {P36 }}$ | . |  |  |  |  |  | . | . |  |  |
| ${ }_{\text {P37 }}^{\text {P38 }}$ | . | - | - | - | : | - | - | : | : |  |
| ${ }_{\text {P39 }}$ |  | - | $\cdots$ | $\div$ | $\div$ | $\div$ | $\div$ | . | : |  |
| P40 | - | - | - | - | - | . | . | - | . |  |
| P41 | - | - | - | - | - | . | - | - | . | . |
| P42 | - | - | . | - | - | . | - | . | . |  |
| P43 | . | - | . | - | - | . | - | - | . |  |
| P44 | . | . | . | . | . | . | . |  | . | . |
| P445 | : | : | . | : | : | - | : | - |  | : |
| P47 | - | - | - | - | - | - | - | - | . |  |
| P48 | - |  | - | - | - | - | - | - | . |  |
| ${ }^{\text {P49 }}$ | . | . | - | . | . | . | . | . | . | . |
| ${ }^{\text {P550 }}$ | $\div$ | $\div$ | . | $\div$ | $\div$ | - | $\div$ | $\div$ | $\div$ | $\div$ |
| ${ }^{\text {P5 } 2}$ | . | . | . | . | . | . | . | . | . |  |
| ${ }_{\text {P53 }}$ | . | . | . | . | - | . | . | . | . | . |
| ${ }_{\text {P54 }}^{\text {P55 }}$ |  |  |  |  |  |  | - |  |  |  |
| TOTAL | 1,188.00 | 11.00 | 4,72.00 | 59.00 | 1,026.00 | 18.00 | . | . | 6,934.00 | 88.00 |


| Budget Breakdown by Partner / Travel Costs \& Costs of Stay |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Staff |  | Student |  |  | Total Costs of Stay(in EUR) |
| ${ }^{\text {No }}$ | Travel Costs (in EUR) | Costs of Stay (in EUR) | Travel Costs (in EUR) | Costs of Stay (in EUR) |  |  |
| P1 |  |  |  |  |  |  |
| ${ }^{\text {P2 }}$ | 6,040.00 | 5,760.00 | . | . | 6,040.00 | 5,760.00 |
| P3 | - | - | - | - |  |  |
| P4 | - | . |  |  |  |  |
| P5 | . | . | . |  | . |  |
| ${ }^{\text {P6 }}$ | $\cdot$ | - | . | - | . |  |
| ${ }^{\text {P7 }}$ | - - | - | - | . | . |  |
| ${ }^{\text {P } 88}$ | . | - | - | - | . |  |
| ${ }^{\text {P9 }}$ | - | - | . | - | . |  |
| P10 | $\cdot$ | - | . | $\cdot$ | . |  |
| P11 | . | - | - |  | . |  |
| P12 | - | $\div$ | $\cdots$ | $\because$ | . | . |
| P13 <br> P14 | . | $\square$ | - | . | . | : |
| P15 | . | . | . | . | . |  |
| P16 | - | - | - | - | . |  |
| P17 | - | . |  | . | . |  |
| P18 | $\cdot$ | - | . | . | . | . |
| P19 | , | - | $\cdot$ | . | : |  |
| P20 <br> P21 | . | - | $:$ | : | : | : |
| ${ }^{2} 22$ | . | . | . | . | . |  |
| P23 | - | - | - | . | . | . |
| ${ }^{\text {P24 }}$ | - | - | . | - |  |  |
| - | : | : | : | : | : | . |
| P27 | - | - | - | . | : |  |
| P28 <br> 18 | . | - | . | . | . |  |
| P29 | - | - |  | . |  |  |
| P30 | : | - | , | : | : | : |
| ${ }^{\text {P32 }}$ | - | $\cdots$ | . | $\cdots$ | $\div$ |  |
| ${ }_{\text {P33 }}$ | - | - | - | - | : |  |
| P34 | $\cdot$ | - | . | - | . |  |
| P35 | - | - | . | . | . |  |
| P36 | - | - | - | - | . | . |
| P337 | $\div$ | $\because$ | - | $\cdots$ | - | . |
| ${ }_{\text {P39 }}$ | $\cdots$ | $\cdots$ | - | . | . |  |
| P40 | . | . | . | . | . |  |
| P41 | - | - |  | . | . |  |
| ${ }^{\text {P42 }}$ | . | $\cdot$ | . | . | . | . |
| P443 | $:$ | - | : | - | : | : |
| P45 | - | - | . | - | . | . |
| ${ }_{\text {P46 }}$ | - | - | . | $\cdots$ | . |  |
| P448 | . | - | $\div$ | . | : | : |
| P49 | . | - | . | - | . |  |
| P50 | $\div$ | - | $\div$ | $\because$ | - |  |
| P51 | . | $\cdots$ | . | $\div$ | : | : |
| P53 | - | - | - | - | . |  |
| ${ }^{\text {P54 }}$ | $\checkmark$ | - | . | - | . |  |
| P55 <br> TOTAL | 6,040.00 | 5,760.00 | . | : | 6,040,00 | 5.760 .00 |
|  |  |  |  |  |  | 5,760.00 |


[^0]:    *If the financial statement is not signed by the legal representative, please provide documentation of accreditation showing that the person who signed the financial statement has the right to sign on behalf of the legal representative,

