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Project Management and Lean Teams

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Project and Project Management



Project

- A temporary effort made to create a unique product, service or result. (PMBOK, 2004).
- A unique process, composed of a group of coordinated and controlled activities with start and end dates, carried out to achieve a goal according to specific requirements, including cost, time and resource limitations. (IPMA, 1999)
- An exclusive set of coordinated activities, with a defined beginning and end, carried out by an individual or an organization, to achieve specific objectives, with a determined schedule, cost and performance. (SABATO, 1975)
- Project Management
- "Application of knowledge, skills, tools and techniques to project management activities in order to satisfy it requirements."





Project - Operations



| Project | Operations |
|-----------------------------|----------------------|
| Temporary | Continuous |
| Unique result | Repeated results |
| Structure is not predefined | Predefined structure |

Project and Operations

Transform inputs into products Carry out a series of coordinated and controlled activities Have restrictions on cost, time and resources Are subject to performance and quality criteria







Project Management



Project management is the application of knowledge, skills, tools and techniques to project management activities in order to satisfy it requirements."



QUESTIONS TO ANSWER

•What will I produce?

•What are the customer's needs and expectations?

•Who will do the job?

•How long will it take?

•How much will it cost?

•What can go wrong?

•How to avoid potential problems?





Source: Indiana Jones





PM characterization





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Source: PMI 6th Edition





Project Management Methodologies



| Predictive | Iterative Incremental | Agile | |
|--|---|---|--|
| Requirements are defined in advance, before the start of development | Requirements can be established at periodic intervals during delivery | Requirements are developed frequently during delivery | |
| Delivery plans for final delivery. Then, deliver only a single final product at the end of the project | Deliveries can be divided into subsets of the entire product | Delivery occurs frequently according to the subsets evaluated by the customer for the entire product | |
| Changes are restricted as much as possible | Changes are incorporated periodically | Changes are incorporated in real time during delivery | |
| Key stakeholders are involved in specific milestones | The main stakeholders are regularly involved | Key stakeholders are constantly involved | |
| Risks and costs are controlled by detailed planning of the most important aspects | Risks and costs are controlled by the progressive elaboration of plans with new information | Risks and costs are controlled as requirements and restrictions arise | |

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Source: PMI 6th Edition



- There are several management frameworks (set of knowledge, skills, tools and techniques) that help us answer the previous questions.
- However, everyone seeks to meet the following characteristics:

•Collaborative

•Has open architecture

Results oriented

•Easy to apply









Project Management Institute (PMI)



- PMI Project Management Institute
 - Sets standards process-centered
 - PMBoK Guide; Reference Guides; Articles; Periodicals
 - Promotes publications, research; congresses ...
 - Certifies professionals,...
 - Created in 1969
 - Present in more than 190 countries
 - Has about 500,000 members

Project Management Processes (PMI Knowledge Areas)





Identifies a subset of management knowledge that is widely recognized as good practice.

PMI considers PMBOK[®] a basic project management reference for its professional development programs and certifications.

PMBOK[®] is not a methodology and is not complete or comprehensive. It is necessary to look for sources of additional information on project management.

The application of knowledge, processes, skills, tools and appropriate techniques significantly impact the success of a project.





PMBOK - Processes and Knowledge Areas



| | Project Management Process Groups | | | | | |
|----------------------------------|-----------------------------------|---|---|--|-------------------------------|--|
| Processes and Knowledge Areas | Initiation (2) | Planning (24) | Execution (10) | Monitoring and control (12) | Closing (1) | |
| Integration (7) | Develop the Term of Opening | Develop Management Plan | Direct and Manage project work Manage project knowledge | Monitor and control the project work; Perform integrated change control | Finalize the project or phase | |
| Scope (6) | | Scope management planning; Collect requirements; Scope definition; Create WBS | | Check scope; Track scope | | |
| Schedule (6) | | Schedule management planning; Define activities; Activity sequencing; Estimate activity resources; Estimate the duration of activities; Develop schedule | | Timeline control | | |
| Cost (4) | | Cost Management Planning; Estimate Costs; Determine budget | | Cost Control | | |
| Quality (3) | | Quality Management Planning | Execution of quality assurance | Quality control | | |
| Resources (6) | | Resource Planning Estimate Activity Resources | Acquire resources Develop the project team; Manage the project team | Resource management control | | |
| Communication (3) | | Communication Management Planning | Manage communication | Monitor communications | | |
| Risk (7) | | Risk Management Planning; Identify the risks; Perform qualitative risk analysis; Risk response plan. | Implement risk responses | Monitor risks | | |
| Acquisitions (3) | | Purchasing management planning | Make acquisitions | Control of acquisitions | | |
| Stakekholders (4) | Identify Stakeholders | Stakeholder engagement planning | Manage stakeholder engagement | Monitor stakeholder engagement | | |









Start a Project (Project Chart)









d it How the Project Leader understood it



How the Analyst designed it



How the Programmer wrote it



How the Business Consultant described it



How the project was documented



How the customer was billed





What the customer really needed







Initiation Processes





Figure 4-2. Develop the Project Charter: Inputs, Tools and Techniques, and Output

Figure 13.2 Identify the Stakeholders: Input, Tools and Techniques, and Outputs

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Source: PMI 6th Edition



Project Charter - Project Chart



Questions

- What is expected to be produced?
- By whom?
- How long?
- For how much?











Three Point Estimate



Beta Distribution (PERT)

Average = O + 4*ML + P Variance = $[(P-O) / 6]^2$ 6 Standard deviation = (P-O) / 6O = Optimistic estimate 99,7% ML = Most Likely estimate 95,5% P = Pessimistic estimate 68,3% $1 \sigma = 68,3\%$ $\mu + \sigma_{+2\sigma + 3\sigma}$ -3σ -2σ $-\sigma$ 2 σ = 95,5% 3 σ = 99,7%



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