

**Summary of answers to Questionnaire
for the Quality Control and Monitoring Board members**

<i>Project completion/final audit stage</i>		
1	Was the communication within the QCMB without any major problems since the mid-term audit?	<p>Yes, the communication within the QCMB was clear during this period and no problems were identified.</p> <p>All the QCMB members agreed in a similar manner that the communication was good without any major problems.</p>
2	Was the communication of the QCMB with the Project Coordinator without any major problems since the mid-term audit?	<p>Communication was good. There were several communication channels available in this project such as email, what's app, line, phone call.</p> <p>All the QCMB members agreed in a similar manner that the communication was good without any major problems.</p>
3	Was the communication of the QCMB with the Project Executive Committee without any major problems since the mid-term audit?	<p>Yes. There were no problems in this regard.</p> <p>All the QCMB members agreed in a similar manner that the communication was good without any major problems.</p>
4	Was the communication of the QCMB with the project team members without any major problems since the mid-term audit?	<p>Yes. Mainly, WPLs communicate to team members for the task that must be done at every period of the plan.</p> <p>N/A. I rarely contact the project team members directly. I mainly contact with task leaders and course leaders, and I have no problem with them.</p> <p>All the QCMB members agreed in a similar manner that the communication was good without any major problems, except for this member who obviously did not have contact with other team members.</p>
5	Did the QCMB meetings take place in accordance with the adopted rules and plan since the mid-term audit?	<p>After the midterm audit, there were two QCMB meetings as planned.</p> <p>Yes. Although we canceled the plan to Romania due to COVID19, we set up an online QCMB meeting as a way to communicate.</p> <p>All the QCMB members agreed on this, with emphasis on the Covid-10 causing problems forcing the meetings to be held online.</p>
6	Did the project team meetings take place in accordance with the adopted rules and plan since the mid-term audit?	<p>There were two project meetings as planned.</p> <p>Yes, I think that the project team meetings were taken place according to the rules and plans, and these meetings are effective in term of problem solving.</p> <p>Again, all the QCMB members were unanimous on this question.</p>

7	<p>Did any predicted risks/new risks appear since the mid-term audit? If yes, how did you handle the identified risks? Did those risks affect the quality of the project realization? If yes, how were they eliminated?</p>	<p>Yes. The breakout of the coronavirus brings the team to a higher risks of not accomplishing tasks on time and/or efficiently. Each partner had to adjust the mean of handling and delivery all the deliverables. However, the quality of the project realization has not been affected. Yes. Covid-19 pandemic held a risk for the meeting held in Romania, as the activities scheduled were needed to be moved online. However, the project's tasks and results were fulfilled as the same quality level, by using Zoom for online meetings, google drive for sharing and working with different versions of the documents within teams, and the project's website for disseminate the results. All the QCMB members were unanimous on this question, while these two answers describe the best what was the actual problem, which has been overcome.</p>
8	<p>Was the quality and quantity of the achieved outputs monitored as before the mid-term audit?</p>	<p>Yes, the expected outcomes were monitored during the process. In some tasks, a delayed was identified, but at the end of the project, I believe that all tasks were finished and the outcomes delivered. All the QCMB members were unanimous on this question, as well.</p>
9	<p>Which measures have been taken by the QCMB to assure the quality of the project outcomes /products since the mid-term audit?</p>	<p>The documentation and the degree of achievement of the assumed objectives were reviewed and the compliance analysis regarding the prepared reports was performed. Areas for improvement have been identified. The evaluations of the project outcomes /products followed the same procedure established before the mid-term audit. There were no problems related to quality. But, there exists a problem related to quantity, i.e., some tasks was delayed. However, I believe that the project can be finished in due time Unanimous opinion that the measures related to quality were well implemented before and after the mid-term audit.</p>
10	<p>Was the project budget monitored as before the mid-term audit?</p>	<p>PC takes care of this. N/A for the QCMB members. Practically all the QCMB members agreed that the budget monitoring is not within the scope of their tasks. The question was posed <u>related to quality of the budget monitoring operations</u>, for which they all evaluated as positive.</p>

11	<p>Were the project records kept as before the mid-term audit? Are the data being backed up?</p>	<p>Yes. Records were kept online and backed up by the WPLs. For the tasks and WPs that I get involved, my answer is Yes WPL4 kept all the records. So, again the unanimous conclusion that the records were kept well and all the members knew where which records were/are kept.</p>
12	<p>Were all the tasks, planned to be realized implemented at a standard level of quality as before the mid-term audit? If not, why? Please, elaborate.</p>	<p>As far as I know, yes. The tasks were carried out considering the standard level of quality. For instance, WP2 and WP3 involved tasks that are the core of the project (curriculum development). Sometimes, it was not easy to develop the tasks and engage the partners on them, but with effort and communication (the meetings were really important for that) the different tasks were conducted with quality. In my opinion, all planned tasks have been conducted at standard level of quality. The first answer presents an excellent analysis of manners in which the project tasks were realized at the standard level of quality, while the second answer practically summarizes opinions of all the QCMB members.</p>
13	<p>Were all the outputs/products, planned to be realized executed at a standard level of quality as before the mid-term audit? If not, why? Please, elaborate.</p>	<p>For the tasks that I got involved (e.g., conduct pilot test of courses, development of course materials), quality has not been compromised for any reason. Yes, the standard level of quality of outputs/products planned remained unchanged as before the midterm audit. The first answer gives the more personalized opinion, while the second mainly covers all the QCMB members' attitude on this question.</p>
14	<p>Do you consider, from the quality aspect, that the project is a success <i>in general</i>, i.e. are the project objectives met at a standard level of quality? Please, elaborate.</p>	<p>Yes, I believe that the standard level of quality has been maintained throughout the project. Yes. The project is a success that demonstrates that different people from different cultures, continents, and despite a global situation, can work together in order to develop a master curriculum in industrial engineering 4.0 field, and to do that at the standard level of quality. This second answer the best represents opinion of all the QCMB members on the project realization as a whole.</p>
15	<p>Is the documentation on the quality control and monitoring in this stage available?</p>	<p>Yes, it is available on the project web site. All the QCMB members agreed in a similar manner without going into details.</p>

16	Is that documentation at the standard level of quality?	<p>All the documentation follows the standards defined in the quality plan.</p> <p>All the QCMB members agreed on this unanimously.</p>
17	<i>Is there anything you would like to add?</i>	<p>Here the auditor's analysis is presented before quoting some of the answers. They were all very positive towards the project realization as being a success and some answers are really worth citing.</p> <p>I would like to underline the very good work in the team. Very good communication, high professionalism of the team members. Working in a team was a real pleasure. Great project and great team.</p> <p>There were delays in tasks due to the pandemic situations. However, project members from all partners worked so hard to catch up with the schedule. I really appreciate their efforts.</p> <p>Only to thank all the project's members for their hard work in overcoming all the difficulties and achieving such results.</p>