

WORKPLAN

Please use the model provided. Applicants are expected to complete a one-page work plan for each project year.

For each year of your project proposal, please complete a work plan indicating the deadlines for each outcome and the period and location in which your activities will take place. Please create additional work plan tables if further space is needed.

The same reference and sub-reference numbers as used in the logical framework matrix must be assigned to each outcome and related activities.

Activity carried out in the Programme Country: = (E.g. activity in France for two weeks in the first month of the project 2= under M1)

Activity carried out in the Partner Country (ies): X (E.g., activity in Tunisia for three weeks in the second month of the project: 3X under M2)

WORKPLAN for project year 1

Activities		Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref.nr/ Sub-ref nr	Title													
Task 1.1	Develop a gap analysis work plan	3	3=,3X											
Task 1.2	Analyzing of MSIE curricula being offered, and of learninand teaching methods being applied	10		2=,2x	2=,2x	2=,2x	2=,2x	2=,2x						
Task 1.3	Assessing needs of industry and students	10					2=,2x	2=,2x	2=,2x	2=,2x	2=,2x			
Task 1.4	Identifying gaps	3									=,x	2=,2x		
Task 1.5	Identifying competitive factors for the curriculum	3										2=,2x	=,x	
Task 1.6	Developing recommendations for the specifications and areas of specialization for the curriculum	4											2=,2x	2=,2x
Task 3.3	Developing a web-portal for online learning	12						2=,2x	2=,2x	2=,2x	2=,2x	2=,2x	2=,2x	
Task 4.1	Developing a quality control and monitoring system	7	2=,2x	2=,2x	2=,2x	=,x								
Task 4.2	Implementing the internal quality control and monitoring of the project	5				=,x		=,x		=,x		=,x		=,x
Task 5.1	Development of a Dissemination, Exploitation and Sustainable plan,	6	2=,2x	2=,2x	2=,2x									
Task 5.2	Creating a project website and maintaining it throughout the project lifetime to support the dissemination strategy, and communication and collaboration among partners,	14	=,2x	=,2x	x	x	x	x	x	x	x	x	x	x
Task 5.3	Production and dissemination of project materials,	6						=,2x	=,2x					=,2x

Task 5.6	Organizing dissemination events with relevant stakeholders	2												=,2x
Task 6.1	Finalizing management structure	3	3=,3x											
Task 6.2	Organizing kick-off and regular consortium meetings	6	2=,2x					2=,2x						2=,2x
Task 6.3	Monitoring and controlling the project	12	x	x	x	x	x	x	x	x	x	x	x	x

WORKPLAN for project year 2

Activities		Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref.nr/ Sub-ref nr	Title													
Task 2.1	Developing curriculum structure and academic program learning outcomes	3	3=,3x											
Task 2.2	Developing courses and course learning outcomes based on a matrix that maps course learning outcomes with program learning outcomes, and also teaching and learning methods,	10		2=,2x	2=,2x	2=,2x	2=,2x	2=,2x						
Task 2.3	Conducting pilot test of the key courses	8									2=,2x	2=,2x	2=,2x	2=,2x
Task 3.1	Developing teaching materials	20			2=,2x	2=,2x	2=,2x	2=,2x	2=,2x	2=,2x	2=,2x	2=,2x	2=,2x	2=,2x
Task 3.2	Translating teaching materials between English and Thai	16					=,2x	=,2x	=,2x	=,2x	=,2x	=,2x	=,2x	=,2x
Task 3.4	Training of staff on new tools and best practice exchange on modern teaching techniques	2						2=,x						
Task 3.5	Adapting learning materials developed to the online learning	12							2=,2x	2=,2x	2=,2x	2=,2x	2=,2x	2=,2x
Task 3.6	Purchasing and installing of teaching equipment	16				=,x	=,x	=,2x	=,2x	=,2x	=,2x	=,2x	=,2x	=,2x
Task 4.2	Implementing the internal quality control and monitoring of the project	6		=,x		=,x		=,x		=,x		=,x		=,x
Task 4.3	Inviting independent external evaluation of the project results	3						3x						
Task 5.2	Creating a project website and maintaining it throughout the project lifetime to support the dissemination strategy, and communication and collaboration among partners,	12	x	x	x	x	x	x	x	x	x	x	x	x
Task 5.3	Production and dissemination of project materials,	8	=,2x					=,2x	=,2x					=,2x
Task 5.4	Publications in professional journals, newspapers, magazines, brochures and social media,	8					2=,2x	2=,2x					2=,2x	2=,2x
Task 5.6	Organizing dissemination events with relevant stakeholders	4						2=,2x						2=,2x
Task 6.2	Organizing kick-off and regular consortium meetings	4						2=,x						=,2x
Task 6.3	Monitoring and controlling the project	12	x	x	x	x	x	x	x	x	x	x	x	x

WORKPLAN for project year 3

Activities		Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref.nr/ Sub-ref nr	Title													
Task 2.3	Conducting pilot test of the key courses	10	2=,2x	2=,2x	2=,2x	2=,2x	2=,2x							
Task 2.4	Assessment of pilot test of the key courses and finalize the curriculum and the courses	2						=,2x						
Task 2.5	Preparation for accreditation of the curriculum	14	=,2x	=,2x	=,2x	=,2x	=,2x	=,2x	=,2x					
Task 2.6	Accreditation of the curriculum by the national accreditation institution in Thailand	8							=,2x	=,2x	x	x	x	x
Task 3.1	Developing teaching materials	4	2=,2x	2=,2x										
Task 3.2	Translating teaching materials between English and Thai	10	=,2x	=,2x	=,2x	=,2x	=,2x							
Task 3.4	Training of staff on new tools and best practice exchange on modern teaching techniques	4						2=,x				2=,x		
Task 3.5	Adapting learning materials developed to the online learning	10	2=,2x	2=,2x	2=,2x	2=,2x	2=,2x							
Task 3.7	Developing a laboratory and of on line remote access of the laboratory works	11	=,2x	=,2x	=,2x	=,2x	=,2x	=,3x						
Task 4.2	Implementing the internal quality control and monitoring of the project	5		=,x		=,x		=,x		=,x		=,x		=,x
Task 4.3	Inviting independent external evaluation of the project results	3											3x	
Task 4.4	Inviting independent external financial audit of the financial part of the final report- "Audit Certificate on Final Financial Report"	5											3x	2x
Task 5.3	Production and dissemination of project materials,	10	=,2x					=,2x	=,2x				=,2x	=,2x
Task 5.4	Publications in professional journals, newspapers, magazines, brochures and social media,	8					2=,2x	2=,2x				2=,2x	2=,2x	
Task 5.5	Developing joint short-term courses in the field of Industrial Engineering in cooperation with industry for professionals,	9	=,3x					=,3x				=,3x		
Task 5.6	Organizing dissemination events with relevant stakeholders,	7						x	x	x	x	x	2=,2x	
Task 5.7	Organizing the final dissemination-sustainability conference	2											2=,2x	

Task 6.2	Organizing kick-off and regular consortium meetings	4						2=,x					=,2x	
Task 6.3	Monitoring and controlling the project	12	x	x	x	x	x	x	x	x	x	x	x	x
Task 6.4	Closing the project and final reporting	7										2=,2x	2=,2x	2=,3x