Evaluation Criteria Identification

This form is for Quality Control and Monitor member (QCMM) to identify criteria for task evaluation.

**QCMM Name: Livia Lazar**

**WP No.: WP4**

**Task No.: 4.2 Internal quality control and monitoring conducted**

1. **Objective(s) and Deliverable(s)**

*The main objective(s) of this task:*

1. Systematic internal QCM checks of the implementation of the activities, outputs and outcomes, and the achievement of the project milestones according to the project planning, the performance indicators.

*The deliverable(s) of this task:*

1. QCM reports
2. **Process Monitoring & Assessment**

*In your opinion, what should we look at in order to say that the task is done properly and met the objective?*

The task is considered to be done successfully if:

1. The QCM reports are delivered within time frame, completed and accurate.

*Can we measure them and how do we measure them? If you can’t measure it, please remove and find another one.*

1. The QCM report must follow the time frame and the form sections.
2. **Deliverable Assessment**

*In your opinion, what should be the specifications of the deliverable(s)?*

The QCM report must follow the time frame and the form sections.

*Please identify similar deliverable(s) elsewhere.*

Not applicable. These outcomes are developed specifically for this project only.

*Please rate those deliverables according to your specifications.*

Not applicable.

*What are the criteria or scales that you have used to rate those deliverables?*

 *The work plan and the form sections.*

*According to your criteria, please set the target specifications for our deliverables to claim that the objective is met?*

See III (above)