Evaluation Criteria Identification

This form is for Quality Control and Monitor member (QCMM) to identify criteria for task evaluation.

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**WP No.: 2**

**Task No.: 2.2**

1. **Objective(s) and Deliverable(s)**

The main objective(s) of this task: Syllabuses for all courses in the curriculum

MSc program in IE would consist of 15 courses that would be described in syllabuses that would include: course title, its outcomes, teaching and evaluation methods, contact and working hours, content, references to literature and teaching materials, outcomes / content / methods matrix, grading scale, teachers responsible. Each syllabus will be stored electronically and physically as a printout, and will be accessible online to the partners and wide public. Special attention will be paid to the quality assurance and evaluation of courses.

1. **Process Monitoring & Assessment**

In your opinion, what should we look at in order to say that the task is done properly and met the objective?

The approval of individual courses based on prepared syllabuses. It should be considered whether the defined effects of education correspond to the learning outcomes defined and approved of by stakeholders.  
One can create an internal or external team to verify program content or implement the learning outcomes.

Can we measure them and how do we measure them? If you can’t measure it, please remove and find another one.

The degree (percentage) of coverage of complex learning outcomes with program contents of individual courses can be specified.  
There is a method for assessing syllabuses by stakeholders in the form of a point scale. Syllabuses made available on-line and are subjected to an open or focus evaluation by a given stakeholder group.

1. **Deliverable Assessment**

In your opinion, what should be the specifications of the deliverable(s)?

The final effect should be a developed syllabus based on a set and approved template taking into account the reference to learning outcomes that meet the needs of stakeholders and based on the latest available literature.

Please identify similar deliverable(s) elsewhere.

Please rate those deliverables according to your specifications.

Catalog of syllabuses on CUT. Syllabuses are subjected to evaluation by an external accreditation commission. The validity of issues and literature used as well as the degree of meeting the requirements of market needs are assessed.

What are the criteria or scales that you have used to rate those deliverables?

In Poland, a 3-point score was used. The syllabus meets the requirements, the Syllabus does not meet the requirements, the Syllabus meets the requirements conditionally ........................... The entire course and the content of individual subjects are evaluated.

According to your criteria, please set the target specifications for our deliverables to claim that the objective is met?

Approval of individual syllabuses - positive assessment, approval of all courses based on a positive assessment of all syllabuses. External evaluation / accreditation. Final report.