Evaluation Criteria Identification

This form is for Quality Control and Monitor member (QCMM) to identify criteria for task evaluation.

**QCMM Name: Wasawat Nakkiew**

**WP No.: WP1**

**Task No.: 1.1 - Develop a gap analysis working plan**

1. **Objective(s) and Deliverable(s)**

The main objective(s) of this task:

 The objective of this task is to develop a gap analysis working plan

The deliverable(s) of this task:

 A gap analysis working plan report containing:

a) A list with WP1 working group members and responsibilities among the project partners, a list with companies , organizations , student associations and other stakeholders who will be the involved in the survey.

b) Specific MSc curricula in MIE to be reviewed in Thailand and in EU partners’ countries

c) Criteria for evaluation

d) templates and documents for the analyses

e) Procedures and rules for the analyse process and for the control and quality assurance of the results

f) Planning of the Gap Analysis activities.

1. **Process Monitoring & Assessment**

In your opinion, what should we look at in order to say that the task is done properly and met the objective?

 All WP leaders from Thai and EU partners are requested to give their assessment about plan in the first team meeting for any modification for improvement and recommendations. The WP1 leader will modify the plan and the plan will be deployed by M1.

1. **Deliverable Assessment**

In your opinion, what should be the specifications of the deliverable(s)?

 The working plan must have diversified types of companies in the gap analysis working plan. The MSc curricula must be obtained from both Thai and EU partners. The evaluation and document forms must be demonstrated. The working plan must include the control and quality assurance of the results in their gap analysis activity plan.

Please identify similar deliverable(s) elsewhere.

 The above listed deliverables are typically used in most gap analysis studies.

Please rate those deliverables according to your specifications.

 Not applicable

What are the criteria or scales that you have used to rate those deliverables?

 A gap working plan will be agreed upon by all WP leaders in the first meeting.

According to your criteria, please set the target specifications for our deliverables to claim that the objective is met?

 The gap analysis working plan is agreed upon and deployed by M1.