

The Manager,
Siam Commercial Bank PLC
AIT Branch, Pathumthani 12120

Date: 22-Mar-18

Dear Sirs,

Subject: Money transfer No. AP/EISGB4962

Please deposit the amount of THB 461,673.32 to the name/s and bank account number/s listed below.

Thank you.

(*ai*)
Director of Finance / Senior Accounting Manager

(*W. V.*)
President / Vice President

No	Invoice No.	Description	ID No.	Name	Account name	Bank AC No.	Bank Name	Branch	Total Amount (Baht)	Payment No.
	MEMO 1 MARCH 13, 2018	1ST INSTALLMENT FOR MSIE 4.0 PROJECT, PRINCE	SF1023	PRINCE OF SONGKLA UNIVERSITY	PRINCE OF SONGKLA UNIVERSITY	565-300022-1	SCB	PSU HAT YAI	461,192.32	
								BANK FEE PAID BY AIT	481.00	
TOTAL:									461,673.32	

Prepared By : JANTIDA PHATTHANASRISAKDA-Tel: 025245053
Verified By: Chirapar Promprawongse-Tel: 025246342

Jantida

This is to authorize Mrs. Jantida Phatthanasrisakda, with Identify ID No. 3660100711099 to process this money transfer.

COPY



PAYMENT REQUEST

Date **14-Mar-18**

Reference No. _____

Subject **PAYMENT REQUEST**

Purpose of Payment **Requesting for transfer of the first installment to Prince of Songkla University**

URGENT

PAYMENT DETAILS

BENEFICIARY (one Payment Request for one beneficiary)

Name **Prince of Songkla University** ID _____

Address **15 Kamjanavanich Road, Hat Yai, Songkla, 90110**

Payment due date _____

Explanation (in case of emergency) _____

INVOICE CURRENCY

Currency Baht Other currency _____ (specify currency)

INV #	Account Name	Details	Payment	To be filled by Finance only
1	50 7 004 103 00005 695 1155 MSIE4.0 Project	Requesting for transfer of the first installment to Prince of Songkla University (PAYING IN FULL)	461,192.32	
			461,192.32	

MODE OF PAYMENT

A) Cheques or B) Bank Transfer Domestic transfer Overseas transfer

A Cheque Payment - Cheque issue and crossed "ACCOUNT PAYEE ONLY"

Tick here if request for Cheque issue with no "Account Payee"

Reason _____

Payment Currency

Request Finance to pay in

Baht

US\$

Other _____ (specify currency)

Exchange Rate (to be filled by Finance) _____

Bank Transfer

BANK TRANSFER DETAILS

Bank name **SIAM COMMERCIAL BANK CO.,LTD.**

Pay to AC name **Prince of Songkla University**

Account name **565-300022-1**

Bank fee to charge to A/C _____

BIC/SWIFT CODE **SICOTHBK**

Bank Address: **SIAM COMMERCIAL BANK CO.,LTD.,PSU Hat Yai**

Branch: **PSU, Hat Yai**

Branch, **15 Kamjanavanich Road, Hat Yai, Songkhla**

(in case (swift code/ IBAN code/ Source code/ ABA Code)

90110, Thailand

Prepared by: Pornpun
School/ Unit **Ms. Pornpun Pugsawade**

Name _____ Phone **5694**

Email **pornpun@ait.ac.th**

Requested by: Pisit Koomsap
School/ Unit **Dr. Pisut Koomsap**

Verification By Approve Not Approve
Date _____

Approved by: Pisit Koomsap
School/ Unit **Dr. Pisut Koomsap Project Leader**

Budget verified by Finance Sufficient Insufficient budget

Endorsed by: Pisit Koomsap
School/ Unit **Dr. Pisut Koomsap Department Head ISE**

By _____ Date _____

Approved by: Prof. Voratas Kachitvichyanukul
School/ Unit **Prof. Voratas Kachitvichyanukul Dean SET**

Approve for Payment by Finance

Comment by Finance Department: **Not able to process the payment and to return to Requestor due to** Date _____

- Insufficient Budget
- Insufficient information
- Others
- Incorrect information

Details _____

Return date _____

Received

15 MAR 2018

SET Dean's Office

originals send to you on 14/03/18: 09:00



AIT

Asian Institute of Technology

al Systems Engineering
l of Engineering and Technology

Postal Address:
P.O. Box 4
Klong Luang
Pathumthani 12120
Thailand

Street Address:
Km. 42 Paholyothin Highway
Klong Luang
Pathumthani 12120
Thailand

(For local calls, dial 02 before the tel/fax nos.)
Tel: (66-2) 524-5675
Fax: (66-2) 524-5697
e-mail: ise@ait.ac.th
http://www.ait.ac.th

MEMORANDUM

March 13, 2018

To: Mr. Noppadon Rittipongshusit, Head Finance

Through: Prof. Sivanappan Kumar, VPAA
Prof. Voratas Kachitvichyanukul, Dean SET

From: Pisut Koomsap, MSIE 4.0 project coordinator/ Head ISE

Subject: Request for transfer of the first instalment to Prince of Songkla University

Attachment: Payment request from Prince of Songkla University,
Bank account of Prince of Songkla University,
Annex II of the Partnership Agreement between Prince of Songkla University and AIT,
Section 5.3 of the Partnership Agreement
Conversion rate for first instalment to AIT

Referring to section 5.3 of article 5 of the Partnership Agreement between Prince of Songkla University (PSU) and AIT, the budget allocated to PSU as indicated in Annex II of the Agreement will be arranged in five instalments.

PSU has fulfilled the requirements for the first instalment by signing the Partnership Agreement and making the first payment request of 11,836.40 EURO which is 20% of the total budget allocated to PSU according to section 5.3.1 of the Partnership Agreement with the deduction of 9,500 EURO for equipment cost. Therefore, may I request for the transfer of the amount of 461,192.32 Baht (11,175.10 EURO) to PSU to the provided bank account. The conversion rate used for this transfer is 38.8 Baht per EURO as indicated in the first instalment to AIT.

Your kind consideration and strong support are highly appreciated.

Best regards,



COPY

Annex IV - Request for payment form

5 February 2018

For the attention of
Asian Institute of Technology
Prof. Worsak Kanok-Nukulchai
58 Moo 9, Km. 42, Paholyothin
Highway, Klong Nueng, Klong Luang,
Pathumthani, 12120, Thailand

Grant Agreement Number: 2017-3515/001-001

Project Name: Curriculum Development of Master's Degree Program in Industrial Engineering for
Thailand Sustainable Smart Industry (MSIE4.0)

Project Number: 586137-EPP-1-2017-1-TH-EPPKA2-CBHE-JP

Name and address of beneficiary:

Prince of Songkla University
15 Karnjanavanich Rd.,
Hat Yai, Songkhla, 90110

Request for payment number: 1/2018

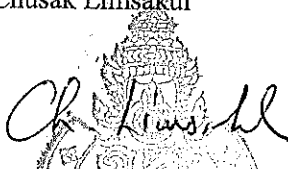
Dear Sir,

I hereby request 1st instalment of the Erasmus+ grant contribution under the Grant Agreement mentioned above, and based on the partnership agreement.

The amount requested is 11,886.40 EURO

The payment should be made to the bank account of our institution defined in the Partnership Agreement.

For the Beneficiary
The legal representative
Chusak Limsakul


Signature and stamp
Done in Songkhla

Date: 12 Feb 2018

Annex III - Individual bank account of the beneficiary

BANKING DETAILS	
ACCOUNT NAME	PRINCE OF SONGKLA UNIVERSITY
ACCOUNT NUMBER	565-300022-1
IBAN*	
BIC/SWIFT CODE	SICOTHBK
BANK NAME	SIAM COMMERCIAL BANK

ADDRESS OF BANK BRANCH	
STREET & NUMBER	SIAM COMMERCIAL BANK, PSU HAT YAI BRANCH
	15 KARNJANAVANICH ROAD
TOWN/CITY	HAT YAI/SONGKHLA
POSTCODE	90110
COUNTRY	THAILAND

* Fill in the IBAN Code (International Bank Account Number) if it exists in the country where your bank is established

For the Beneficiary
The legal representative
Chusak Limsakul
President



Signature and stamp
Done in Songkhla

Date: 12 Feb, 2018

Annex II - Budget/Expenditure/Co-financing breakdown per budget category for beneficiary.

Budget category	Distribution of the grant (in EUR)
Staff Costs	34.732,00
Travel Costs	16.500,00
Costs of Stay	16.200,00
Equipment Costs	9.500,00
Subcontracting Costs	30.000,00
Total Costs	106.932,00

Ch. Linsch
W. W.

5.1 The coordinator will transfer the part of the Erasmus+ grant contribution corresponding to the beneficiary using the bank account stipulated in Annex III of this Agreement.

5.2 For the purpose of transferring the part of the Erasmus+ grant contribution, the beneficiary will send Request for payment (using the Annex IV of this Agreement) to the coordinator, duly signed by the legal representative of the beneficiary, for each instalment calculated and approved by the coordinator on the basis of previous verified expenses and/or submitted outputs.

5.3 The transfer of the Erasmus+ grant contribution to individual beneficiaries will be implemented in accordance with the following timetable and procedure:

5.3.1 First instalment of first pre-financing: The coordinator will transfer 20% of the beneficiary's total Erasmus+ grant budget after the signing of this Agreement, deducting the funds intended for equipment purchase (if applicable) which shall be transferred on the receipt of the requisite documentation as outlined in section 5.3.3 of this agreement. This disbursement is subject to the receipt of the first pre-financing payment by the Coordinator from the Executive Agency.

5.3.2 Second instalment of first pre-financing: The coordinator will transfer 20% of the beneficiary's total Erasmus+ grant budget, deducted for the funds intended for equipment purchase (if applicable), after the coordinator has received and approved necessary documentation and materials on the performed activities.

5.3.3 The coordinator will transfer funds for the purchase of the equipment (equipment is intended exclusively for the Partner Country Higher Education Institutions, included in the partnership, as defined in the Programme Guide and Guidelines for the Use of the Grant) under the condition that the coordinator has received the requested documentation as proof that the appropriate procedure has been conducted and on the basis of eligible costs stipulated in contract(s) duly signed by the beneficiary and selected supplier(s), followed by corresponding invoice(s). Grant for the purchase of equipment has to be used exclusively for the purchase of equipment for the beneficiary for the purpose of the implementation of the project (equipment directly relevant to the objectives of the project). The equipment shall be the ownership of the beneficiary and must be recorded in the inventory of the institution where it is installed. All equipment purchased with the Erasmus+ CBHE funds must bear an Erasmus+ logo in a form of a sticker as defined by the Executive Agency. The beneficiary may not split the purchase of the equipment into smaller contracts below the threshold, in order to avoid launching a formal tendering procedure. Since the joint tendering procedure is the expression of a sound and cost-efficient management, beneficiary will inform the coordinator in a timely manner about the intention of purchase of the equipment and will not undertake any further actions related to the matter before the approval of the coordinator.

5.3.4 First instalment of second pre-financing: The coordinator will transfer 10% of the beneficiary's total Erasmus+ grant budget, provided that the coordinator has received the second pre-financing payment from the Executive Agency and the coordinator has received and approved necessary documentation and materials on the performed activities. In addition, the beneficiary will have to demonstrate expenditures covering at least 70% of the total amount already transferred.

5.3.5 Second instalment of second pre-financing: The coordinator will transfer 40% of the beneficiary's total Erasmus+ grant budget deducting the funds intended for subcontracting which shall be transferred on the receipt of the requisite documentation as outlined in section 5.3.6 of this agreement, after the coordinator has received and approved necessary documentation and materials on the performed activities.

5.3.6 The coordinator will transfer funds for subcontracting to the beneficiary prior to the end of the project under the condition that the coordinator has received at a proper time the requested documentation as proof that the appropriate procedure has been conducted and on the basis of eligible costs stipulated in contract(s) duly signed by the beneficiary. The subcontracting is intended for the

Ch. Linsahl
W. W.

Advice for Customer

Customer Id : 000006300
Name : ASIAN INSTITUTE OF TECHNOLOGY
58 MOO 9 KM42 PAHOLYOTHIN HIGHWAY,
Address : TH 12120 PATHUMTHANI

Paid Date JAN 19,2018
Ref 22802JE801190808
Remittance Type SWIFT

Message:-

Reference No.(20:) : 3802593878
Date, Currency, and Amount : 2018-01-19 EUR 490,814.00
Remitting Bank : CITIGB2L : CITIBANK N.A., LONDON
Ordering Bank : CITIGB2L : CITIBANK N.A., LONDON
Ordering Customer : /GB59CITH18500812011050
COMMISSION DES COMMUNAUTES
RUE DE LA LOI 200
B-1040 BRUSSELS
BELGIUM
Beneficiary Customer : /4680463012
ASIAN INSTITUTE OF TECHNOLOGY
58 MOO 9 KM42 PAHOLYOTHIN HIGHWAY,
TH 12120 PATHUMTHANI
Details of Payment : 1884000809 586137-EPP-1-2017-1-TH-E
PPKA2-CBHE-2017-3515/001/01 PREFINA
NCING CBHE ASIAN INSTITUTE OF TECHN
OLOGYKOOMSAR,PISUT

Cr.Type & BenBank Account No./Chq No.	Objective Deal ID	RemCur & Amount	PayCur & Amount Rate & Rate Type	Baht Amount
IDA-SICOTH5367 4680463012	318013 / 1715 1803415	EUR 490,814.00	THB 19,043,583.20 @38.8000000 SP	19,043,583.20
Total Paid			Baht	19,043,583.20
Commission Email on Inward			THB 0.00 @1.0000000	0.00
Commission			THB 500.00 @1.0000000	500.00
Net Paid			THB 19,043,083.20	19,043,083.20

NO AUTHORIZED SIGNATURE REQUIRED IF COMPUTER GENERATED VALIDATION IS PRINTED
Approved by : NOPPADON

The Siam Commercial Bank PCL., Head Office

Inward Remittance
Requested by :NOPPADON

Tel. 0-2256-1846 to 56

Date : JAN 19,2018 Time : 15:12:41

No of Printing : 1